

UUFLG Board Meeting February 21, 2013

Present: Irving Yabroff, Jim Beebe, Kathryn Wood, Bert Olson, Edie Young (visitor), Lorraine Olson, Lisa Wiggins via phone

Bert lit the chalice at 7pm, check-in

Edie Young's presentation on reconfiguring office and foyer space to create a religious education room for older youth (multi-purpose room). Plan would also provide more secure office space. Disadvantage is a smaller foyer. Estimated price range from \$13,000 with volunteer work from members for demolition, or \$15,000 if contractor does demolition. Light fixtures \$2,000. Solar light tubes \$1,000. Cabinets and furniture bring total to \$25,000. Two builders and architect are working on the plan with Edie. They donated their time for preliminary plans. Any final plan would require architectural drawings and approval by the Town of Los Gatos.

Visit from Carl Cookson, Contractor, and tour of office to understand the changes in floor plans. Edie proposes possibility of asking members for loans and/or donations when the time comes.

Next steps: The Board asked the Finance Committee to look at financing alternatives. Board to present to the congregation for approval.

Irving points out there is a building endowment fund but we will need a capital campaign. Bert asks Edie to investigate the cost of having architectural drawings done. She will let us know.

Lorraine to write letter of thanks to Carl Cookson for his time.

Jim Beebe gives Sharon Graham's report from the Nominating Committee. They have found a nominee, Dave Kiebert, for the Vice President position. Treasurer: Jim Stahl agreed for next year. Board recommends Nominating Committee continue their search for President. There are still two more months for nominations.

January minutes approved. Lorraine to publish.

Irving's report on the Cal Clauer Estate bequest to UUFLG. (See email Feb. 16 from Irving to Finance Committee) Finance Committee approved adding the \$3,000 to the Operating Reserve. Board approved the recommendation. The recommended balance for the Operating Reserve at the beginning of any fiscal year is equal to an average of one month of budgeted expenses for the year.

Bert's update on discussion with Sunnyvale UUs. Idea for a "sister church" relationship to learn from each other, as each has different strengths and weaknesses, and we have much in common. Possibly to be called a "Best Practices Exchange." For example, they could learn from our Finance Committee and we might learn from their Membership Committee (they are good at attracting new members). Lisa points out the social events that we have invited each other to (i.e. "Tears and Cheers" party). Motion: Publicly acclaim the establishment of a best practices exchange with UUFS. Motion passed.

Bert's update on status of long term rental contract with Center for Spiritual Living. They like the building but need to ask their members to change their meeting time from Sunday morning to late Sunday afternoon. If they can get the approval, they may start the rental next month, on an initial three-month trial with option to continue for another year. An issue is the condition the building is in after our Sunday services. Cleaners come on Wednesday. Bert will ask Sharon Potts to look at cleaning options.

Lisa explains the April 26-28 Regional Assembly will be in San Jose so we will be asked to help with registration, audio, other volunteer tasks. She will send an announcement.

Meeting adjourned at 8:55